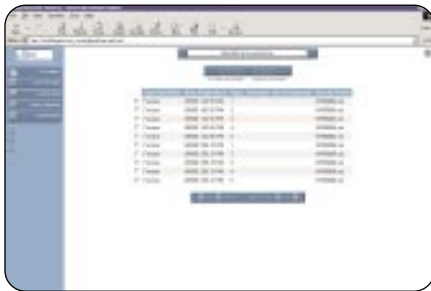


JetCAPS® MegaForm WEB Archives®



The Archive module which enables any authorized user in the company to find and visualize MegaForm eForms documents through a WEB browser.

MegaForm Server is the e-forms solution chosen by thousands of users to create, produce and send via eMail, Internet, laser printing, fax, vital information for the company : invoices, contracts, purchase orders, delivery slips. Today, thanks to MegaForm WEB Archives, it is now possible to archive all these documents automatically on the Intranet at the exact moment they are generated. Every authorized user can connect to the Intranet MegaForm Archives portal through Microsoft® Explorer or through Netscape® Navigator® to search, visualize and reprint these electronic documents.



The MegaForm Web Archives's ergonomical interface enables the user to find a MegaForm document easily through a query, according to the type of document (invoice, delivery slip...), according to the printing date, to the indexed fields (client number, name, amount..), according to the sender as well as to many other criteria. The document automatically appears in the web browser as it was printed and at the required page. MegaForm WEB Archives is very flexible : in example, it enables the administrator to determine the archiving duration according to the type of document, and to parameter the user interface according to the login.



MegaForm WEB Archives uses the latest Microsoft technologies. It works on a Windows NT or a Windows 2000 server and relies on the powerful SQL Server database to store archives.

A spool file indexing study shows that an average archiving of 1000 files per month over a period of 5 years requires an indexing database of more than one gigabytes. MegaForm Web Archives was scaled to manage a very large quantity of documents on a dedicated server.

MegaForm WEB Archives also includes long term archiving, with the transfer of archived documents on external storage devices (CD, DVD, tapes...)

